Enrollment Application/Change Form



pearborn ★ National°*

Please read the instructions on the inside thoroughly before completing this enrollment application/change form.

ENROLLMENT APPLICATION / CHANGE FORM INSTRUCTIONS

PLEASE READ THOROUGHLY BEFORE COMPLETING ENROLLMENT APPLICATION / CHANGE FORM Use a black or blue ballpoint pen only. Print neatly. Do not abbreviate.

Please Note: If your group offers a Consumer Choice health plan you have the option to choose a Consumer Choice of Benefits Health Insurance Plan or Consumer Choice of Benefits Health Maintenance Organization health care plan that, either in whole or in part, does not provide state-mandated health benefits normally required in accident and sickness insurance policies or evidences of coverage in Texas. This standard health benefit plan may provide a more affordable health insurance policy or health plan for you, although, at the same time, it may provide you with fewer health benefits than those normally included as state-mandated health benefits in policies or evidences of coverage in Texas. If you choose this standard health benefit plan, please consult with your insurance agent to discover which state-mandated health benefits are excluded in this policy or evidence of coverage (Certificate of Coverage).

SECTION 1

Check all the boxes that apply to indicate if you are a new enrollee or if you are requesting a change to your coverage. Indicate the event and date, if applicable. Complete the additional sections that correspond to your selection.

New Enrollee: Complete all Sections where applicable.

Add Dependent: Complete all Sections where applicable.

- If you are enrolling a court-ordered dependent for coverage beyond the automatic 31 day period for coverage, you must submit a copy of the court order or decree.
- If student dependent coverage is part of your employer's plan and you are adding or enrolling a dependent child age 26 or over who is a student, you may be required to submit a completed Student Certification form.
- If you are applying for coverage for a disabled dependent over the age limit of your employer's plan, please provide the additional information requested in Section 6. Additional documentation may be required as addressed in that section.

Cancel Enrollee: Complete Sections 1, 2, 4, and 10. In Section 4 include name, social security number, and date of birth of individual(s) cancelling.

Cancel Dependent: Complete Sections 1, 2, 4, and 10. In Section 4 include name and date of birth of individual(s) cancelling.

Declining Coverage: Complete Sections 2, 9, and 10.

SECTIONS 2 & 3

Complete all portions related to the coverages for which you are applying.

If you work for an employer with 2-50 employees: Please list the seven-character plan ID for your selected benefit design (example: B634ADT) in the Plan # field. If you are unsure of your group size or do not know your plan ID, please ask for guidance from your employer.

SECTION 4

Complete all areas that apply to you and each dependent.

For HMO and POS only: Those applying for HMO or POS coverage should select a PCP for each individual to be covered. List the name of the physician and the provider number from the provider directory or Provider Finder at www.bcbstx.com. Be sure to check the appropriate box for a new patient.

ATTENTION FEMALE MEMBERS: In selecting your PCP, remember that your PCP's network may affect your choice of an OB/GYN. You have the right to receive services from an OB/GYN without first obtaining a referral from your PCP. However, for HMO members, the OB/GYN from whom you receive services must belong to the same physician practice group or independent practice association (IPA) as your PCP. This is another reason to make certain that your PCP's network includes the specialists – particularly the OB/GYN – and hospitals that you prefer. You are not required to designate an OB/GYN. You may elect to receive OB/GYN services from your PCP.

Change Primary Care Physician (PCP): In Section 1, check the "Other Change(s)" box, then complete sections 2, 3, 4, and 10. In Section 4, please include enrollee's or dependent's name, social security number, date of birth, and name and number of the new PCP.

Change Address / Name: In Section 1, check the "Other Change(s)" box, then complete sections 1, 2, and 10.

SECTION 5

Complete this section if your employer is offering life insurance coverage.

SECTION 6

Complete this section if you are applying for coverage for a disabled dependent child over the dependent child age limit of your employer's plan. A disabled dependent must be certified by medical underwriting and a completed Dependent Child's Statement of Disability form must be submitted with this enrollment application.

SECTION 7

Complete this section if you or any dependent have other health care coverage through an employer (group coverage) that will not be cancelled when the coverage under this application becomes effective.

SECTION 8

Complete this section if you or any of your dependents are covered by Medicare.

SECTION 9

Complete this section if you are declining health coverage for yourself and your dependents. **Anyone** declining coverage for any reason should complete Section 9, not just those declining because of other coverage.

IMPORTANT NOTICE - DECLINATION OF HEALTH COVERAGE

If you are declining enrollment for yourself or your dependents (including your spouse) because of other health care coverage, you may, in the future, be able to enroll yourself or your dependents in the plan if you request enrollment within 31 days after your other coverage ends. In addition, if you have a new dependent as a result of a marriage, birth, adoption, becoming a party in a suit for adoption, or placement in your home as a foster child, you may be able to enroll yourself and your dependents if you request enrollment within 31 days after the marriage, birth, adoption, suit for adoption, or placement of an eligible foster child in your home.

SECTION 10

Sign your name and date the enrollment application if you agree to the conditions set forth in this section. Your enrollment application should be submitted to your employer's **Enrollment Department**, which will then submit your form to: **Group Accounts Dept.** • **P. O. Box 655730** • **Dallas, TX 75265-5730**

Changes in state or federal law or regulations, or interpretations thereof, may change the terms and conditions of coverage.

Forms referenced above may be obtained by accessing the BCBSTX website at www.bcbstx.com, from your Marketing Service Representative, or from your employer. If you have any questions, please contact your Marketing Service Representative.

ENROLLMENT APPLICATION/CHANGE FORM Social Security No. Group No. Section No. Dept No. BlueCross BlueShield pearborn 🛊 national" of Texas Group No. Dept No. Category Section No. SECTION 1 — ENROLLMENT EVENTS Please check all that apply – If you are declining coverage, complete Sections 2, 9, & 10 Only ☐ New Enrollee ☐ Add Dependent ☐ Open Enrollment ☐ Other Change(s) Add Coverage: ☐ Cancel Enrollee ☐ Cancel Dependent Are you applying as a result of a Special Enrollment Event? ☐ Health Cancel Coverage: ☐ Health ☐ Dental ☐ Term Life ☐ No ☐ Yes, Event Date: _ □ Dental ☐ Dependent Life ☐ STD ☐ LTD **Event:** □ Marriage □ Birth ☐ Term Life ☐ Adoption or Suit for Adoption (Provide Legal Documents) List names of those cancelling in Section 4 below ☐ Dependent Life ☐ Court Order (Provide Court Order or decree) Event: ☐ Divorce □ Death ☐ Short Term Disability (STD) ☐ Terminated Employment ☐ Loss of Other Coverage (Provide Certificate of Creditable Coverage) ☐ Long Term Disability (LTD) ☐ Other ☐ Other (Explain): Indicate Event Date: / NOTE: Declination of Coverage (Complete Sections 2, 9, & 10) SECTION 2 — PLEASE TELL US ABOUT YOURSELF COMPLETE EVEN IF DECLINING COVERAGE Last Name First Name MI (opt) Suffix Birth Date (MM/DD/YYYY) Social Security No. Mailing Address - Street - Apt No. City Zip E-Mail Address ☐ Male Home/Cell Phone No. ☐ Female Job Title Business Phone No. Employment Date (MM/DD/YYYY) Do you usually work at least 30 Name of Employer hours a week for this employer? ☐ Yes ☐ No ☐ COBRA Continuation Eligibility Status: ☐ Active Employee ☐ Retired Employee - Date of Retirement: ☐ Dependent State Continuation of Group Coverage (insured plans only) ☐ State Continuation of Group Coverage (insured plans only) SECTION 3 — SELECT YOUR COVERAGE PLEASE CHECK ALL THAT APPLY Small Group Plans (2-50 employees) BlueCare Dental Coverage Health Coverage (select one) Who is covered? (select one) Who is covered? (select one) ☐ BlueChoice PPOSM ☐ Employee Only ☐ Employee Only ☐ Yes ☐ BlueAdvantage HMOSM ☐ Employee /Spouse □ No ☐ Employee /Spouse ☐ Employee /Child(ren) 7-character Plan # (required) ☐ Employee /Child(ren) ☐ Family ☐ Family ☐ I am not applying for Health coverage ☐ I am not applying for Dental coverage Large Group Plans (more than 50 Employees) Health Coverage (select one) Who is covered? (select one) Dental Coverage Who is covered? (select one) ☐ BlueChoice PPOSM □ EPO ☐ Employee Only Yes ☐ Employee Only ☐ BlueEdge HCASM ☐ HMOBlue® Texas ☐ Employee /Spouse □ No ☐ Employee /Spouse ☐ BlueEdge HSASM ☐ [BlueAdvantage HMO] ☐ Employee /Child(ren) Plan # (required) ☐ Employee /Child(ren) ☐ [BlueOptionsSM] ☐ [Community HMO] ☐ Family ☐ Family ☐ Other _ ☐ I am not applying for Health coverage ☐ I am not applying for Dental coverage Plan # _ Primary Language: ☐ Check here to request a Spanish HMO Member Handbook Do you have a disability affecting your ability to communicate or read? Yes No If "Yes", describe special communication materials needed: SECTION 4 — COVERAGE OPTIONS SELECT A PCP FOR HMO OR POS ONLY Employee/Enrollee's Name New Patient? PCP Name \square Y \square N Dependent's Name ☐ Husband ☐ Wife PCP No. Dependent's PCP Name New Patient? $\square Y \square N$ Birth Date (MM/DD/YYYY) Address (if different) - No. and Street Address Dependent's Social Security No. City State Zip Dependent's Name Son Daughter Other Eligible Dependent Dependent's Social Security No. Dependent's PCP Name New Patient?

Is this dependent a natural child, stepchild, eligible fos

child, adopted child, or a child in Suit for Adoption?

Is this dependent a natural child, stepchild, eligible fost

Is this dependent a natural child, stepchild, eligible foste child, adopted child, or a child in Suit for Adoption?

Dependent's Social Security No. | Dependent's PCP Name

child, adopted child, or a child in Suit for Adoption?

Dependent's Social Security No.

 $\square \ Y \ \square \ N$

ПҮПМ

If not your natural child, stepchild, eligible foster child, adopted child or child in

If not your natural child, stepchild, eligible foster child, adopted child or child in

If not your natural child, stepchild, eligible foster child, adopted child or child in

Suit for Adoption, are you (or your spouse) responsible for this dependent?

New Patient?

□ Y □ N

Suit for Adoption, are you (or your spouse) responsible for this dependent?

PCP No.

Suit for Adoption, are you (or your spouse) responsible for this dependent?

 \square Y \square N

 \square Y \square N

Dependent's PCP Name

54521.0913

Birth Date (MM/DD/YYYY) Home Address, if different — No. and Street Name/City/State/Zip

Birth Date (MM/DD/YYYY) Home Address, if different — No. and Street Name/City/State/Zip

Birth Date (MM/DD/YYYY) Home Address, if different — No. and Street Name/City/State/Zip

Dependent's Name ☐ Son ☐ Daughter ☐ Other Eligible Dependent

Dependent's Name Son Daughter Other Eligible Dependent

Last Name:		Social Sec	curity No.:		_	_	Gro	oup #		
SECTION 5 — GROUP TI	erm life, ac	CCIDENTAL DEATH A	AND DISME	MBERME	NT (AD8	kD), AND DI	isability insuranci	E COVERAGES		
Employee Occupation/Job Title:	Wa	Wage Rate \$			per □ hour □ week □ month □ year					
Group Basic Term Life & AD&		☐ I do not apply	☐ I do apply	7		ount \$,			
		☐ I do not apply								
Group Supplemental Life		☐ I do not apply	☐ I do apply							
Employee Election: \$		Spouse Election: \$	□ I do appiy				Child Election: \$			
Short Term Disability (STD)		☐ I do not apply	☐ I do apply				Оппа Втеснотт ф			
•		=								
Long Term Disability (LTD)		☐ I do not apply	☐ I do apply	7	D 1	. 1.	D. 1 D.	0 . 10		
Primary First Nam	e	Initial	Last Name		Kela	ationship	Birth Date (MM/DD/YYYY)	Social Security No.		
Beneficiary										
Contingent First Nam	e	Initial	Last Name		Kela	ationship	Birth Date (MM/DD/YYYY)	Social Security No.		
Beneficiary – – –										
SECTION 6 — DISABLED DEPENDENT										
Name of Disabled Dependent				Nature of Disability						
Name of Disabled Dependent			Nature of Disability							
If disabled child is over the dependent age limit of your employer's plan, please attach a completed Dependent Child's Statement of Disability form.										
SECTION 7 — OTHER COVERAGE INFORMATION										
Complete this section only if you			ealth and / or d	ental covers	age that wi	II not be cance	elled when the coverage und	ler this application		
becomes effective. List names of			aidi aid / or d	cittai cover	ige iiidi wi	iii iioi be cance	when the coverage this	ici tiis application		
		Insurance Carrier			Effective	Date (MM/DD/YY	Type of Policy			
☐ Yes ☐ No	iddiess of Other	modrance Carrier	Effective Date (WW/JDD/1111			☐ Employee Only ☐ Employee/Spouse				
							☐ Employee/Child(ren) ☐ Family			
Name of Policyholder			Birth Dat	e (MM/DD/YY	YY)	☐ Male	Relationship	to Applicant		
						☐ Female	□ Self □ Spou	se 🗌 Dependent		
Employer's Name	Е	Employment Date (MM/DD/	YYYY) Health	Group No.	Hea	alth ID No.	Dental Group No.	Dental ID No.		
• ,							•			
SECTION 8 — MEDICARE COVERAGE INFORMATION										
Name of person covered:							Medicare HIC No.			
Name of person covered:		Medicare A (Hospital) Effective Date Medicare B (Medical) Effective Date				·	=			
						(110111 Wedicare Card)				
			Medicare D (Drug) Effective Date: End Date: Medicare D (Drug) Carrier:							
Please indicate reason for Medicare Eligibility: Entitled Age Entitled Disability End-Stage Renal Disease Disability and Current Renal Disease										
Name of person covered:	Medicare A (Hospita	al) Effective Da	ate:		_ End Date:		Medicare HIC No.			
_	Medicare B (Medica	l) Effective Dat	te:			·	(From Medicare Card)			
	Medicare D (Drug) Effective Date: End Date:									
	Medicare D (Drug)	Medicare D (Drug) Carrier:								
Please indicate reason for Medicare Eligibility: Entitled Age Entitled Disability End-Stage Renal Disease Disability and Current Renal Disease										
SECTION 9 — DECLINATION OF COVERAGE										
This is to certify the available coverage has been explained to me. I have been given the opportunity to apply for the coverage offered to me and my eligible dependents and have voluntarily elected to decline										
the coverage as indicated below. If I desire to apply for coverage at a later date, I understand there may be a delay in the effective date of the coverage.										
Name ☐ Employee	Reason for Dec	clining Health: 🗆 Other	Group Health	Coverage; C	Carrier:			Medicare 🗆 Medicaid		
• •	☐ Other Indiv	idual Health Coverage; C	arrier:			Oth	ner, Explain:			
	☐ I am not eni	rolled in any Health insura	ance plan, but o	do not want	this covera	age.	ner, Explain:			
Nama Employee										
Name								lo not want this coverage		
	Curei, Expi				I tuil flot	emoned in arry	Defical fibarance plan, but v	to not want this coverage.		
Name ☐ Spouse Reason for declining: ☐ Other Group Health Coverage ☐ Medicare ☐ Medicaid ☐ Other Individual Health Coverage								ngo.		
Name 🗀 Spouse			ing: Uther Group Health Coverage Unledicare Unledicald Uther Individual Health Coverage: I am not enrolled in any Health insurance plan, but do not want this coverage.							
	Curei, Expi				I tuil Hot C	emoned in arry	realer modulee plan, but	do not want this coverage.		
Name □ Child	Rosson for doc	ning: □ Other Group Health Coverage □ Medicare □ Medicaid □ Other Individual Health Coverage								
Name 🗆 Child	ning: Definer Group Health Coverage Medicare Medicard Definer Individual Health Coverage 1: I am not enrolled in any Health insurance plan, but do not want this coverage.									
	Other, Expir		i and not enfoned in any Health insurance plan, but do not want this coverage.							
Name □ Child Reason for declining: □ Other Group Health Coverage □ Medicare □ Medicaid □ Other Individual Health Cove										
					\square I am not enrolled in any Health insurance plan, but do not want this coverage.					
SECTION 10 — COVERAGE CONDITIONS										
• I am an employee of the Employer named in this Enrollment Application. I am eligible to participate in the coverage(s) afforded by my Employer's plan, which is either underwritten or administered by Blue Cross and Blue Shield of Texas										
(BCBSTX) or Dearborn National® Life Insurance Company. On behalf of myself and any dependents listed on this Enrollment Application, I apply for those coverage(s) for which I am eligible. I state that the information given on this Enrollment										
Application is true and correct. I understand and agree that any intentional misrepresentation of a material fact made by me will invalidate my coverage(s). Only those coverage(s) and amounts for which I am eligible will be available to me. I understand that if this Enrollment Application is accepted, the coverage(s) will become effective in accordance with the provisions of the Contracts(s)/Plan(s).										
• 1 agree that my Employer acts as my agent. I authorize necessary payroll deduction by my Employer, if any, to cover the cost of my coverage (s). As applies to HMO coverage, I will accept an electronic copy of my coverage										
documents (whether certificate of coverage or benefit booklet) if my Employer requests that BCBSTX deliver the information electronically. I understand that a hard copy is available to me upon request. • I understand that my participation in the coverage(s) is subject to any future amendment. I also understand that all notices given to my Employer are applicable to me.										
• I understand that written communications that are required by law may be delivered to me electronically, with my consent. I understand that if I consent to receiving my documents electronically, that I have a right to obtain a paper copy and to withdraw my consent.										
Applicant's Signature			Date							
r										

Applicants Signature

Blue Closs and Blue Shield Association

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